



To: Executive Councillor for Planning Policy and Transport: Councillor Kevin Blencowe
Report by: Joint Director for Planning and Economic Development for Cambridge and South Cambridgeshire
Relevant scrutiny committee: Development Plan Scrutiny Sub Committee 05/12/16
Wards affected: All Wards

Annual Monitoring Report 2017

Key Decision

No

1. Executive summary

- 1.1 Monitoring is an important part of the planning process, providing feedback on the performance of development plan policies in terms of their use and implementation. The Council is required to produce an Annual Monitoring Report (AMR) on at least a yearly basis.
- 1.2 The draft AMR is attached as Appendix A for agreement.

2. Recommendations

- 2.1 This report is being submitted to the Development Plan Scrutiny Sub-Committee for prior consideration and comment before decision by the Executive Councillor for Planning Policy and Transport.
- 2.2 The Executive Councillor for Planning Policy and Transport is recommended:
 - a) To agree the content of the AMR (Appendix A);
 - b) To agree that if any amendments are necessary, these should be agreed by the Executive Councillor for Planning Policy and Transport in consultation with Chair and Spokes of Development Plan Scrutiny Sub Committee.

3. Background

3.1 Comprehensive monitoring is essential in order to establish whether the Council is succeeding in promoting and managing the future development of Cambridge. The Localism Act 2011 and Section 34 of the Town and Country Planning Act (Local Planning) (England) Regulations 2012 establish the statutory need for monitoring reports.

3.2 To be a robust and useful document and approach the AMR should:

- cover a period which is no longer than 12 months and cover a period which begins with the end of the period covered by the previous report;
- contain a review of the progress for each of the documents in the council's Local Development Scheme (LDS – the project plan for plan and programme making in each council), noting reasons for any delays;
- identify any policies from Development Plan Documents (DPDs) or any previous local plan policies that are still in place but are not being implemented and any measures that are being made to remedy this;
- report on the net annual housing completions for the relevant monitoring period and the net annual completions since the adoption of a housing requirement policy;
- include information on Neighbourhood Development Orders or Plans adopted by the authority, reasons for their creation or reasons for the revocation of such orders;
- reporting information on the Community Infrastructure Levy specified in regulation 62(4) of the Community Infrastructure Levy Regulations 2010 (as amended);
- details of cooperation between the local authority and other duty to cooperate bodies which have been undertaken during the monitoring period.

The Council will make the AMR available on the Council's website as soon as possible following completion.

3.3 This AMR is split into the following chapters, which follow the structure of the 2006 Local Plan:

- Introduction;
- Cambridge Today;
- Designing Cambridge;
- Conserving Cambridge;
- Living in Cambridge;
- Enjoying Cambridge;
- Working and Studying in Cambridge;

- Connecting and Servicing Cambridge;
- Areas of Major Change;
- Implementation;
- Local Development Scheme;
- Development Monitoring Framework.

Key Considerations

Housing Trajectory

- 3.4 Previous AMRs have assessed the housing trajectory against a revised Regional Spatial Strategy housing target. The Strategic Housing Market Assessment (part of the evidence base work underpinning the Local Plan 2014: Proposed Submission) has now assessed the housing requirement for Cambridge and identified housing need of 14,000 dwellings. This housing trajectory assesses housing completions and projections against this figure of 14,000, using existing site allocations from the 2006 Local Plan, non-allocated sites with planning permission (windfall) and allocations identified in the Local Plan 2014: Proposed Submission. This demonstrates a surplus in housing of 494 dwellings against the emerging Local Plan's requirement of 14,000.
- 3.5 14,000 dwellings are to be provided between April 2011 and the end of March 2031, therefore the annualised projected requirement for Cambridge is 700 dwellings per annum. Current completions to date of 352 in 2011/12, 472 in 2012/13; 1,325 in 2013/14; 713 in 2014/15; 892 in 2015/16 and 1,178 in 2016/17 (totalling 4,932 dwellings) demonstrate that Cambridge is currently meeting its housing requirement and demonstrates a surplus of 732 dwellings. Over the next five years (2017/18 to 2021/22) 3,500 dwellings will be required. Projected completions for Cambridge over the next 5 years are 4,201. Further information on the housing trajectory can be found in Chapter 5 and Appendix D of the AMR.
- 3.6 Chapter 5 of the AMR discusses the Council's five-year land supply (paragraphs 5.23 to 5.26) and illustrates that the council has a good five-year housing land supply. More information on the different five-year supply calculations can be found in Tables 6 - 8 (pages 28 - 31) of the Annual Monitoring Report.

Local Plan Update

- 3.7 The Cambridge Local Plan 2014 was submitted for examination on 28 March 2014. Hearing Sessions concluded in July 2017. The Councils are currently corresponding with the Inspectors in relation to the final

modifications to be proposed for the Local Plan. Once the inspectors are content that they have a complete final list of the modifications that they consider may be necessary to make the plan ‘sound’, they will write to the Council and formally ask us to undertake a consultation.

- 3.8 Following consultation, the Council will provide the Inspectors with a report detailing all representations made for consideration. It is not currently known whether further hearing sessions on the representations will be required, as this will be at the discretion of the Inspectors.
- 3.9 Subsequently, a report will be made available on the Inspectors’ findings regarding the Local Plan. No information is currently available regarding the date that the Inspectors’ reports will be available. Following any further work, the Council will start the process of adoption of the Local Plan, which is currently expected in 2018.

Development Plan Document Timetables

- 3.10 Timetables for two development plan documents - the Cambridge Local Plan 2014 and the Cambridge Northern Fringe East Area Action Plan (CNFE AAP) - are currently provided in the council’s Local Development Scheme: Table 1 below provides an updated timetable for the Cambridge Local Plan 2014.
- 3.11 As of August 2017, the timetable for the preparation of the Cambridge Northern Fringe East Area Action Plan is under review and will be reported in the revised LDS to be considered by the Council in 2018. Further information can be found in Table 18 on page 79 and in paragraph 11.43 on page 87 of the AMR respectively

Table 1: Local Development Scheme Timetable

Stage	Timescales
Preparation & Completion of Evidence Base	Spring 2011 – June 2012
Issues & Options Consultation	15 June – 27 July 2012
Sites Options Consultation	7 January – 18 February 2013
Draft Submission Plan Consultation	19 July – 30 September 2013
Submission	28 March 2014
Examination	Hearing sessions commenced on 4 November 2014 and concluded in July 2017.
Adoption	2018 ¹

¹ The estimated adoption date is dependent on the Inspectors’ reports and consultation on Main Modifications. .
Report Page No: 4

3.12 Work is underway to produce various SPDs that will support policies in the Local Plan 2014: Proposed Submission (see Table 2 below and Table 23 of the AMR on page 86). Following adoption of the 2014 Local Plan, anticipated in early 2018, the Council will undertake to review all of the SPDs to ensure they remain relevant and contain the correct references to the new policies in the Local Plan. The Local Plan also commits the council to the preparation of an SPD for the Clifton Road area. Timing and resources for this document is to be scoped out.

Table 2: Supplementary Planning Documents

New Supplementary Planning Documents	
<p>The emerging Local Plan is still being examined. The Council is unable to adopt these SPDs until the Local Plan has been found sound and adopted. In the interim period, prior to adoption of the SPDs, these documents provide context and guidance as material consideration in the planning process.</p> <p>Below is the stage at which the documents have reached.</p>	
Document Title	Current Stage
Affordable Housing SPD (see chapter 5)	<p>Consultation on draft SPDs ran from 2 June 2014 to 14 July 2014. These documents will require further work prior to taking forward a final version for adoption.</p>
Planning Obligations SPD (see chapter 10)	
New Museums Site Development Framework SPD	<p>Consultation on draft SPD ran from 13 July 2015 to 7 September 2015. The final document was approved at DPSSC on 14 March 2016 to be carried forward for adoption as a Supplementary Planning Document at the same time as the Local Plan.</p>
Ridgeons Site, Cromwell Road: Planning and Development Brief SPD	<p>Consultation on draft SPD ran from 18 January to 7 March 2016. The final document was approved at DPSSC on 21 July 2016 to be carried forward for adoption as a Supplementary Planning Document at the same time as the Local Plan.</p>
Cambridgeshire Flooding and Water SPD	<p>Public consultation ran from 4 September to 16 October 2015. The document was approved by DPSSC on 6 December 2016 to be carried forward for adoption as an SPD at the same time as the Local Plan.</p>
Mill Road Depot: Planning and Development Brief SPD	<p>Consultation on draft document ran from 3 June to 22 July 2016. The draft document was approved by DPSSC on 22 March 2017 to be carried forward for adoption as an SPD at the same</p>

New Supplementary Planning Documents

The emerging Local Plan is still being examined. The Council is unable to adopt these SPDs until the Local Plan has been found sound and adopted. In the interim period, prior to adoption of the SPDs, these documents provide context and guidance as material consideration in the planning process.

Below is the stage at which the documents have reached.

Document Title	Current Stage
	time as the Local Plan.
Mitcham's Corner Development Framework SPD	Consultation on the draft document ran from 5 September to 17 October 2016. The draft document was approved by DPSSC on 25 January 2017 to be carried forward for adoption as an SPD at the same time as the Local Plan.
Land North of Cherry Hinton SPD	Draft Development Framework was agreed for consultation at DPSSC on 27 July 2017 and South Cambridgeshire District Council's Planning Portfolio Holder's meeting on 26 July 2017 . Public consultation ran from 7 August and 2 October 2017. Representations to the consultation will be considered and a final version of the document is expected to be taken to Development Plan Scrutiny Sub Committee for approval. Date to be confirmed.
Grafton Area SPD	Draft masterplan and guidance SPD was approved for consultation by Cambridge's DPSSC on 12 September 2017 . Public consultation ran from 25 September to 6 November 2017. Representations to the consultation will be considered and a final version of the document is expected to be taken to Development Plan Scrutiny Sub Committee for approval. Date to be confirmed.
Sustainable Design and Construction SPD	Preparation of evidence base underway.
Spaces and Movement SPD (former working title City Centre Public Realm Strategy)	Preparation of evidence base underway.

Next Steps

3.13 The Council will make the AMR available to the public via the Council's website after approval from committee.

4. Implications

(a) Financial Implications

4.1 There are no direct financial implications arising from this report.

(b) Staffing Implications (if not covered in Consultations Section)

4.2 There are no direct staffing implications arising from this report.

(c) Equality and Poverty Implications

4.3 There are no direct equal opportunities implications arising from this report, community engagement is a key part of the planning function already.

(d) Environmental Implications

4.4 Nil: Climate change implications are assessed as part of the council's planning functions. This report is not directly related to climate change.

(e) Procurement

4.5 There are no direct procurement implications arising from this report.

(f) Consultation and communication

4.6 It is not a legal requirement to consult on this document

5. Background papers

These background papers were used in the preparation of this report:

- Cambridge Local Plan 2006, which can be accessed at: <https://www.cambridge.gov.uk/local-plan-2006>
- Cambridge Local Plan 2014: Proposed Submission, which can be viewed at: <https://www.cambridge.gov.uk/draft-local-plan-2014>
- Cambridge Local Plan: Examination: <https://www.cambridge.gov.uk/local-plan-review-examination>

A bibliography is also included in the AMR illustrating further sources that were used to inform the production of this document.

6. Appendices

- Appendix A: Annual Monitoring Report

7. Inspection of papers

To inspect the background papers or if you have a query on the report please contact:

Author's Name: Frances Schulz
Author's Phone Number: 01223 457175
Author's Email: frances.schulz@cambridge.gov.uk